



## Terms and Conditions

**Print the Terms and Conditions portion of the Background Profile form. Be sure to initial each item and sign and date this section.**

\_\_\_\_\_ I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for placement in a contract, short-term assignment, or full-time position, and that answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned, have personally completed this profile. I understand that any omission or misstatement of material fact on this profile or any document used to secure placement shall be grounds for rejection of this profile and immediate discontinuing by The MeetingConnection, regardless of the time elapsed before discovery.

\_\_\_\_\_ I hereby authorize both The MeetingConnection and the designated contract employer to investigate my references, work record, education, and other matters related to my suitability for contract assignments and full-time positions, and further authorize references I have listed to disclose to The MeetingConnection and the designated contract employer any and all letters, reports and other information related to my work record. In addition, I hereby release The MeetingConnection, the designated contract employer, my former employers, and all other persons, corporations, partnerships and association from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

\_\_\_\_\_ I hereby agree and understand that once the rate of pay had been set for an assignment, it cannot be renegotiated.

\_\_\_\_\_ I understand that there is a contractual agreement between The MeetingConnection and the employer company. I also understand that The MeetingConnection is paid a fee based on a percentage of the negotiated rate of pay stated in said contract.

\_\_\_\_\_ I hereby agree not to accept employment directly or as an independent contractor, or as a consultant, at the employer company for a period of one (1) year following termination of the original contract period. Exceptions may be made to this clause with express written consent of The MeetingConnection.

\_\_\_\_\_ To become an Active member of the registry, I hereby agree to pay The MeetingConnection a non-refundable administrative fee of \$50. This fee includes for resume consultation, career counseling, and verification of references. Payment must be in the form of a check, made payable to The MeetingConnection. If my check is returned unpaid, I agree to resubmit payment in the form of a money order for \$60, which includes a \$10 service charge.

\_\_\_\_\_ I hereby agree to submit to binding arbitration all disputes and claims arising out of the submission of this profile. I agree that such arbitration shall be conducted under the rules of the American Arbitration Association. This profile contains the entire agreement between the parties with regard to dispute resolution, and there are no other agreements as to dispute resolution, either oral or written.

\_\_\_\_\_ I understand that nothing contained in this profile, or conveyed during any interview which may be granted or during my contract assignment, if hired, is intended to create an employment contract between me and The MeetingConnection. In addition, I understand that the terms and conditions of my employment are between myself and the designated contract employer and not The MeetingConnection, and that no promises or representations contrary to the foregoing are binding on The MeetingConnection, unless made in writing and signed by me and one of The MeetingConnection's designated representatives.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Once you have completely filled out this form, submit it along with your list of professional references and the administrative fee to:

The MeetingConnection, 10 Goldminer Ct, Novato, CA 94947-3954

Tel: 415-892-1394 Fax: 415-892-0523

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